

Global Director – IMA Global Board of Directors

Purpose

IMA Global Board of Directors are expected to represent independent and diverse perspectives. This position is a voting member of IMA's Global Board of Directors with responsibility for approving the association's strategic direction and its policies and procedures, monitoring the association's financial health and committee activities, and supporting IMA's mission, vision, and values.

Criteria

- IMA member in good standing or individual's willingness to become a member if nominated
- Prior board/Chapter experience preferred with the understanding of non-profit basic dynamics
- High ethical standards: unresolved conflicts of interest must be disclosed with suitable remediation plans being created and adhered to
- Excellent communication skills
- Passion for IMA and its mission; professional demeanor/diplomatic; team player/good interpersonal skills
- Visionary/big picture thinker; ability to embrace and adapt to change; open-minded/ tolerant
- Strategic thinking, leadership ability, management accounting experience, problem-solving skills, experienced in other business skills
- Breadth of experience, education/certifications, professional visibility, leadership position in company (prior or current), prior governing experience

The Nominating Committee will select the most suitable individuals for the open positions, and for which complement the existing Board of Directors skills and experience levels. Consideration will be given to the nominee's abilities, professional qualifications, and diverse backgrounds, including gender.

Responsibilities

- Global Board members are assigned to a Global Board Committee (Governance, Strategic Planning, Performance Oversight and Audit, Global Markets, or Volunteer Leadership)
- Attend scheduled Global Board Committee teleconference and in person meetings as needed (minimum one monthly call)
- Attend and participate in global board meetings and sessions including periodic special meetings and information sessions held to cover strategic topics such as the strategic plan, budget, or other topics as needed.
- Prepare for meetings by reviewing advance materials and providing input as requested
- As appointed by the Chair of the Global Board Committee, may be assigned as a Global Board Liaison to an IMA Standing Advisory Committee (i.e., Committee on Ethics, IMALA). As Board Liaison monitors and reports on progress of the relevant SAC.
 - Be a proactive and positive representative of IMA, its policies and positions, and its products and services with consent of both parties and depending on laws and regulations -

Service Assessment Criteria

Service assessment utilizes the balanced scorecard approach and measures both individual Global Board member contribution and overall Global Board performance. Criteria for evaluation include:

- Attendance at meetings and teleconferences
- Attendance at training sessions
- Engagement as an IMA representative
- Understanding of association operations and financial environment
- Professionalism at meetings
- Strategic focus

Terms of Service, Time, and Travel Commitment

Directors are elected for a three-year term and may serve up to two consecutive terms. The time commitment is approximately 100 to 200 hours per year plus travel. Directors must be able to attend three Global Board meetings per year and the Global Board member training in June. Directors are encouraged to attend IMA's Annual Conference immediately following the June meetings.

Travel Costs

This is a volunteer position – members do not receive any compensation for serving. However, IMA will reimburse travel costs for directors when attending meeting as follows in excerpt from Policy A - 152:

Qualified Travel Expenses

Reimbursement is limited to the following expenses:

Transportation

- Round-trip coach (economy) class airfare, including baggage fees, for air-travel time less than six hours is limited to \$800.
- Round-trip coach (economy) or business class airfare, including baggage fees, for air-travel time from 6-12 hours is limited to \$1,500.
- Round-trip coach (economy) or business class airfare, including baggage fees, for air-travel time greater than 12 hours is limited to \$3,500.
- In lieu of air transportation, ground transportation including but not limited to bus, train, or mileage reimbursement at the IRS business reimbursement rate not to exceed the value of a coach (economy) class airfare, is permitted.
- Parking and ground transportation (e.g., taxi, ride app) at either the point of origin and/or point of destination is limited to a total of \$100 for the entire trip.

Lodging

- In-region participant reimbursement is authorized at the approved IMA hotel and rate with the following limits:
 - 1 Day Meeting = 2 Nights reimbursement
 - 2 Day Meeting = 3 Nights reimbursement
 - 3 Day Meeting = 4 Nights reimbursement
- Out-of-region participant reimbursement is authorized at the approved IMA hotel and rate with the following limits:
 - 1 Day Meeting = 3 Nights reimbursement
 - 2 Day Meeting = 4 Nights reimbursement
 - 3 Day Meeting = 5 Nights reimbursement
- Exception to policy would be considered if a member were not able to stay at the IMA hotel due to room block being full or it is necessary for a member to stay at an airport hotel for transfers.

Policy

- Meetings, including duration, eligible for reimbursement will be approved by the Chair of the Global Board of Directors in advance.
- Regions are defined as North America/Mexico, Europe/Russia, Middle East/Africa, Asia Pacific/India, and Latin America excluding Mexico.
- Members must physically attend the meeting at the designated location to be eligible for reimbursement.
- IMA will process expenses on an "accountable" basis, i.e., upon submission of substantiation of actual expenses, sufficient to satisfy the requirements in Treas. Reg. 1.62-2(e), up to the stated limits.

- Members shall request reimbursement only for out-of-pocket expenses actually incurred and not reimbursed by other entities (e.g., employers or airline/hotel reward programs)
- Reimbursement payments will be payable to the member and transferred into their account within 10 business days of receipt of the request for payment

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For more information, please contact

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